



RIVERSIDE COUNTY
RUHS—MARKETING & COMMUNICATIONS INTERNSHIP
(GRAPHIC / VIDEO PRODUCTION / OFFICE ASSISTANT)



Riverside County covers 7,208 square miles and has been among the fastest growing areas in the United States during the past 50 years. As the 4th most populous county in California, and the 11th most populous county in the United States, we provide services to over 2.3 million residents. We are constantly adapting and improving our way of business to provide the best possible service to our residents.

A Student Internship with the County of Riverside can offer a unique, hands-on experience that can complement classroom knowledge and serve as a foundation to launch a successful public service career. Participants gain real work experience by being responsible for projects in their area of interest while positively impacting the community and residents of the County.

Intern Responsibilities:

The Writer/Editor/Social Media intern will assist the RUHS Marketing team in writing and editing content to be used in a wide range of communications tools including flyers, brochures, posters, web pages and social media posting. Working within the Health System's office on the Moreno Valley Medical Center campus, the intern will review content provided by team members and interdepartmental clients to correct spelling, grammar or factual errors while ensuring compliance with the organization's communication style standard. The intern will also post content to RUHS's social media properties and will develop plans for social media campaigns.

Minimum Qualifications:

- Applicants MUST be currently enrolled in and/or attending a Bachelors or Master's program at an accredited college or university.
- Area of study: Other degree or certificate: Journalism, English, Spanish or Public Relations or related degree.
- Minimum 3.0 cumulative GPA required.

Desired Attributes:

- Self starter
- Comfortable working in fast paced environment
- Strong problem solving skills
- Excellent verbal and written communication abilities
- Ability to carry out tasks as assigned
- Professional manners
- Punctual
- Strong work ethic

Application Instructions:

Interested candidates that meet the minimum requirements must apply using Job Gateway.

For detailed instructions and to log in, visit <http://rc-hr.com/Careers/HowtoApply.aspx> Job Opening # 11166

*This internship is grant-funded; candidates must meet the qualifications specified in the grant to be eligible.